

# RECORD OF PROCEEDINGS



## PRAIRIE TOWNSHIP BOARD OF TRUSTEES

FEBRUARY 27, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on February 27, 2019 at 7:00 p.m. with Trustee Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Assistant Fire Chief Allen Scott and Recreation Director James Gant were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

### **Approval of Minutes** - February 13, 2019 Regular Meeting Minutes

Comments/Issues: None

**Mr. Stormont moved to approve the February 13, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the February 13, 2019 Regular Meeting were approved .**

### **Report from the Franklin County Sheriff 's Office**

Deputy Ronk spoke before the Board summarizing criminal activity that has occurred over the past two weeks. He was available to take questions from those in attendance.

### **Fiscal Officer 's Report**

#### **Approval of Warrant s and Payroll**

This week's warrants list detailed payments to 83 vendors summing \$270,352.15. Approximately 65% of this total is comprised of payments to the Franklin County Commissioners in the amount of \$100,321.57 for monthly insurance premiums and \$74,497.15 to the Franklin County Sheriff's Office for the monthly contract.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$270,352.15 along with 2/25/19 payroll of \$234,533.70 for a total cash disbursement of \$504,885.85.

Comments/Issues: None

**Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.**

### **Standing Business:**

#### **Fire Department**

##### **Purchase of Copy Machine**

Chief Scott asked the Board to approve the purchase of a used MPC 3003 copying machine from MT Business Technologies at a cost of \$2,500.00 and sign the associated service agreement. We have followed this plan for several years of purchasing a used machine every three years, rotating the three-year machine to Station 243 and selling the 6-year-old machine on GovDeals.

Comments/Issues: None

**Mr. Stormont moved that the Board approve the purchase of a used MPC 3003 copying machine from MT Business Technologies at a cost of \$2,500.00 and authorize the Fire Chief to execute the necessary documents. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

#### **GovDeals**

Chief Scott asked the Board to approve placing the following items on GovDeals:

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Used Ricoh C3500 copy machine, serial # L8986420842 (upon approval and delivery of the new machine)

2009 International cab and chassis. VIN 1HTMNAAM0AH220593

Misc. computers and electronic equipment

Refrigerator

Rolling metal fire door

Several flotation vests

Box of fire boots

4 piece Amkus power unit, spreader and cutter set with \$1000 reserve

Comments/Issues: None

**Mr. Stormont moved that the Board authorize the Fire Chief to place items on GovDeals as submitted. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### GovDeal Items for Disposal

Chief Scott asked the Board to approve disposing of the following items as they did not receive any bids on GovDeals:

3 Office Chair Mats

Large Desk

Rolling Metal/Wood Desk

Comments/Issues: None

**Mr. Stormont moved that the Board approve Resolution 11-19, "A resolution authorizing the discarding of old desks and mats." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

### Community Center

#### Personal Service Contracts

Mr. Gant asked the Board to approve Resolution 10-19, which authorizes the Community Center to enter into contracts with the following:

Contractor	Effective Date	Rate
COSI (Summer Day Camp)	June 17, 2019 - June 21, 2019	\$110.00 per registered summer camper not to exceed \$2,200
Sabrina White (Group Fitness Instructor)	April 1, 2019 - December 31, 2019	75% of resident fees not to exceed \$2,500.00
Christopher Quickert (Activity Instructor)	January 1, 2019 - December 31, 2019	75% of resident rate fees not to exceed \$2,500.00
Jodi Osborne (Instructor)	April 10, 2019 - April 10, 2019	\$120.00 total

Comments/Issues: None

**Mr. Stormont moved that the Board approve Resolution 10 -19, "A Resolution authorizing personal service contracts for contractors in the Recreation Department." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

### Roads, Cemeteries, and Parks Department

#### 2018 ODOT Mileage Certificate

On behalf of Mr. McAninch, Mr. Peters recommended the Board approve the 2018 Prairie Township Highway System Mileage Certification. There were no changes from last year; the Township is responsible for maintaining 55.875 miles of public roads.

Comments/Issues: None

**Mr. Stormont moved that the Board approve and execute the 2018 Township Highway System**

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Mileage Certification as submitted by the Franklin County Engineers. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

### Tractor Purchase

Mr. Peters recommended the Board approve the trade of our 2018 John Deere 5085E for a 2019 John Deere 5090E. The trade difference is \$6,715.20 and Mr. Peters asked the Board to authorize the Service Director to sign all of the necessary paperwork. . The township has participated since 2002 in this governmental contract. Mr. McAninch believes strongly in this program. This program is through Ag-Pro Companies.

Comments/Issues: None

**Mr. Stormont moved that the Board approve the trade of a 2018 John Deere 5085E for a 2019 John Deere 5090E at a cost of \$6,715.20, and authorize the Service Director to execute the necessary documents . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Pay Request #5 - GRSC Parking Lot and Multi-Use Trail

Mr. Peters recommended that the Board approve pay request # 5 for the GRSC Parking Lot and HellBranch Multi-Use Trail Paving to Decker Construction Company for \$7,429.45. Mr. Peters also asked the Board to authorize the Fiscal Officer to prepare a warrant for this amount. This pay request is for retainage for the Multi-Use Trail. ODNR will reimburse this at 75%.

Comments/Issues: None

**Mr. Stormont moved that the Board approve pay request #5 to Deck Construction Company in the amount of \$7,429.45 and authorize the Fiscal Officer to prepare a warrant on Thursday, February 28, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Pay Request #6 - GRSC Parking Lot and Multi-Use Trail

Mr. Peters recommended that the Board approve pay request # 6 for the GRSC Parking Lot and HellBranch Multi-Use Trail Paving to Decker Construction Company for \$9,848.33. Mr. Peters also asked the Board to authorize the Fiscal Officer to prepare a warrant for this amount. This pay request is for retainage for the GRSC Parking Lot.

Comments/Issues: None

**Mr. Stormont moved that the Board approve pay request #6 to Decker Construction Company in the amount of \$9,848.33 and authorize the Fiscal Officer to prepare a warrant on Thursday, February 28, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### ONDR Grant Agreement

Mr. Peters asked the Board to approve both the agreement and grant agreement between Prairie Township, the Board of Commissioners, and the Ohio Department of Natural Resources. ODNR will be providing \$490,000.00 towards the total cost of Phase 2 of the Galloway Sports Complex and parking lot access to the new artificial turf field for those with special needs.

Comments/Issues: None

**Mr. Stormont moved that the Board approve an agreement and grant agreement for the Galloway Road Sports Complex Phase 2, and authorize the Service Director to execute all documents relating to the grant project. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.**

### Building and Zoning:

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No items.

### Administration

#### Nuisance Cases

There was no one in attendance to speak on behalf of the properties up for consideration.

**Mr. Stormont moved that the Board adopt Resolution NU-47 -19 "A Resolution declaring nuisance and ordering abatement at 423 Wynbrook Court." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

**Mr. Stormont move that the Board adopt Resolution NU-54 -19 "A Resolution declaring nuisance and ordering abatement at 53 Woodlawn Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

#### WOW Agreement

Our Grove City IT Representative was able to renegotiate the term of our WOW! Internet agreement for providing public internet access within our Township buildings. We have been paying \$360 per month; our new rate with a 36-month commitment is \$107 per month.

Comments/Issues: None

**Mr. Stormont moved that the Board authorize the Administrator to enter into a new agreement with WOW! for the public internet service provided in the Township owned buildings at a rate of \$107 per month for 36 months and to do so by electronic signature. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

#### Contractor Registration Discussion

In June of 2018, adding Contractor Registration for contractors working on commercial buildings in the Township was approved as part of the new permit fee schedule. The implementation of this program has been delayed due to staff changes in-house and with the passing of Mr. Brosius. We would like to finalize this program and begin requiring commercial contractors be registered with the Township starting no later than May 1, 2019.

Comments/Issues: No issues were raised by the Trustees.

**At 7:26 p.m., Mr. Stormont moved that the Board go into executive session as per ORC Section 121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

**At 7:47 p.m., Mr. Stormont moved that the Board come out of executive session. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.**

**No decisions were made during the executive session.**

#### Old Business

None

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### **New Business**

None

### **Public Comment**

None

### **Announcements**

None

### **Adjournment**

Meeting adjourned at 7:48 p.m.

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Chairman Doug Stormont

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Fiscal Officer Dan McCardle