

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

APRIL 10, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on April 10, 2019 at 7:00 p.m. with Trustee Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Administrative Assistant Amanda Foster, Fire Chief Chris Snyder, and Facility Supervisor Michael Pollack were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

American Red Cross Award Presentation

Courtenay Chaffin, the Community Center Aquatics Supervisor, spoke before the Board and those in attendance to recognize Erin Hess, Michael Pollack, and Iain Herring for their roles in saving the life of a Community Center member last summer. Each received the American Red Cross Life Saving Award. This is a national award and the highest award given by the Red Cross to those involved in a lifesaving event.

New Website Presentation

Amanda Foster, the Prairie Township Administrative Assistant, gave a presentation for those in attendance explaining the recent upgrades and changes to the Township's website.

Approval of Minutes - March 27, 2019 Regular Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the March 27, 2019 Regular Meeting Minutes . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont , Aye; Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the March 27, 2019 Regular Meeting were approved .

Report from the Franklin County Sheriff 's Office

Deputy Ronk spoke before the Board summarizing the criminal activity that occurred over the past two weeks. He also reported his observations of the traffic flow along Beacon Hill Road in light of the last meeting's complaints raised for that street.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 73 vendors summing \$202,334.93. Approximately 46% of this total is comprised of payments to the Franklin County Sherriff's Office in the amount of \$80,050.05 for the monthly contract and \$12,088.96 to AEP for township electrical services.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$202,334.93 along with 4/10/19 payroll of \$219,829.64 for a total cash disbursement of \$422,164.57.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Liquor Permit

Mr. McCardle asked the Board if they would like to request a hearing on a liquor permit application for restaurant located at 4990 West Broad Street, Columbus, Ohio 43228 (Thorntons).

Comments/Issues: None

Mr. Stormont moved that the Board not request a hearing on the advisability of issuing a liquor permit to a restaurant located at 4990 West Broad Street , Columbus, Ohio 43228. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion

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passed.

Standing Business:

Fire Department

Memorandum of Understanding with Battelle

Chief Snyder asked for the Board's approval for the Fire Chief to sign an annual Memorandum of Understanding between Battelle and the Prairie Twp. Fire Department. This outlines working expectations of each of the parties.

Comments/Issues: None

Mr. Stormont moved that the Board approve an annual Memorandum of Understanding with Battelle and authorize the Fire Chief to sign the necessary documents. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

BWC Grant Application

Chief Snyder asked for the Board's approval to enter into an agreement with the Bureau of Workers Compensation for the application of a grant to obtain one power cot, two stair chairs, and a power hose roller. These items are all part of an eligible safety equipment grant.

Comments/Issues: None

Mr. Stormont moved that the Board approve an agreement with the Bureau of Workers Compensation for a grant application to obtain one power cot, two stair chairs, and a power hose roller and authorize the Fire Chief to execute the necessary documents. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Resignation of Part Time Firefighter

Chief Snyder asked the Board to accept the resignation of Alena Mohler as part time firefighter effective 4/19/19. Alena is currently employed full time with the City of London FD and was recently hired by the City of Columbus.

Comments/Issues: None

Mr. Stormont moved that the Board accept the resignation of Alena Mohler as a part-time firefighter effective April 19, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Hiring of Part Time Firefighter

Chief Snyder asked the Board to consider the hiring of Braydon Cordle as a part time firefighter effective April 11, 2019 with one-year probation.

Comments/Issues: None

Mr. Stormont moved that the Board approve hiring Braydon Cordle as a part-time firefighter effective April 11, 2019 with a one-year probation. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Community Center

Personal Service Contract (Res. 18 -19)

On behalf of Mr. Gant, Mr. Pollack asked the Board to approve Resolution 18-19, which authorizes the Community Center to enter into contract with the following:

Contractor	Effective Date	Rate
Amy Klebanow Marks/Enriching Kidz	January 1, 2019 - December 31, 2019	\$57.40 per student not to exceed \$2,500.00

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Jamie Hevener	Thursday May 2, 2019	\$10.00 per child not to exceed \$2,500.00
Stem Com LLC DBA RoboThink	July 8, 2019 - July 12, 2019 for Robotics Camps and beginning and ending on October 19, 2019 for Robotics Workshop	\$180.00 per child for Robotics Camps and 70% of registration fees for Robotics Workshop
Alex Ferree	November 11, 2019 to November 18, 2019	\$100.00 per workshop contract not to exceed \$2,500.00

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 18-19, "A Resolution authorizing personal service contracts for contractors in the Recreation Department ". Mr. Kennedy seconded. The roll call votes were as follows: M r. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

Part Time Employee Pay Increases

Mr. Pollack asked the Board to approve part time employee raises. Each of the staff listed on the spreadsheet has worked 12 months, or will be within a week of having worked 12 months, has worked at least 936 hours, and has received a satisfactory annual evaluation. At the May 11, 2016 Board to Trustee meeting the Board approved the requirements for part time employees to receive a raise.

Name	Start Date	Position	Currently Hourly Rate	Hours worked since opening	proposed rate
Mary Akanni	4/1/2016	Front Desk Attendant	\$11.33	1906	\$11.67
Jaclynn Barnhart	8/10/2017	Childcare Worker	\$8.55	971	\$8.81
Angela Evans	6/19/2015	Front Desk Attendant	\$10.30	2056	\$10.61
		MOD	\$13.91		\$14.33
Sherry Farris	9/10/2015	Water Fitness Instructor	\$21.45	1239	\$22.09
		Recreation Leader	\$18.90		\$19.47
Iain Herring	2/20/2018	Life Guard	\$9.80	1458	\$10.09
		Head Guard	\$11.00		\$11.33
		Fitness Attendant	\$8.70		
		WSI	\$11.66		\$12.01
		Aquatics Instructor	\$16.00		\$16.48
Troy Martin	8/21/2017	Life Guard	\$9.72	1364	\$10.01
		Head Guard	\$11.44		\$11.78
		MOD	\$12.27		\$12.64
Susan Meszaros	10/2/2017	Head Guard	\$10.00	925	\$10.30
Taylor Nightingale	2/23/2017	Childcare Worker	\$9.27	1882	\$9.55
Tiffany Whetzel	4/4/2016	Front Desk Attendant	\$10.00	3848	\$10.30
		Life Guard	\$9.74		\$10.03
		Head Guard	\$11.67		\$12.02
		WSI	\$11.67		\$12.02
		Aquatics Instructor	\$16.48		\$16.97
		MOD	\$13.91		\$14.33

Comments/Issues: None

Mr. Stormont moved that the Board approve pay increases for part-time staff at the Prairie Township Community Center, as submitted, effective April 16, 2019 . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Electric Service Agreement

Mr. Pollack recommended entering into an electric service agreement with Dynegy Energy Services East, LLC. The new electric rate will be \$0.04869 per kWh for the term of May 2019 to November 2021. Our current electric rate for the Community Center is \$0.05494.

Comments/Issues: None

Mr. Stormont moved to authorize the Township Administrator the approval to sign and enter into an electric service agreement for the Community Center at a rate of \$0.04869 per kWh for the term of May 2019 to November 2021

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Roads, Cemeteries, and Parks Department Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Roads, Cemeteries, and Parks Department

2019 Road Work

Mr. Peters asked the Board to approve the following roads to be included in the 2019 Franklin County Engineers Road Contract for Townships. S Murray Hill Road, Beacon Hill Road, Conbrook Ct. and Kellybrook Place. The estimate Mr. McAninch is recommending comes to \$263,888.50. This is only an estimate and the work still needs to be bid. The Maintenance of Traffic and a percentage of the bond is included in this cost but that is an estimate as well. The Road District Fund has \$250,000.00 in it. Any amount over what the road district budget has in it will come from operating funds for the Road Department.

Comments/Issues: None

Mr. Stormont moved that the Board approve the 2019 Road Improvements with the Franklin County Engineer at an estimated cost of \$263,888.50 with maintenance of traffic and bond costs. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

2019 Sports Complex Fertilizer

Mr. Peters recommended the Board to approve Wilson's Turf to apply all of the fertilizer, weed and pest control for the GRSC in 2019. The application charge is \$480.00 per application. Mr. Peters also asked for approval for them to do all over seeding at a rate of \$55.00 per hour with a 2-hour minimum. All products associated with these applications will be provided by the township or we will reimburse Wilson's Turf for the product at their cost. These products will be like other bulk commodities we buy under the Township's purchasing process. The type of products needed will vary based on the conditions and recommendations from Wilson's Turf. They buy all of their products in bulk so we will be getting the best price available.

Comments/Issues: None

Mr. Stormont moved that the Board approve Wilson 's Turf for fertilizer, weed and pest control at the Galloway Road Sports Complex at a cost of \$480.00 per application and a seeding rate of \$55.00 per hour with a two-hour minimum and to reimburse for products used at Wilson 's Turf's cost. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Pay Request #6

Mr. Peters recommended the Board approve pay request # 6 for the GRSC Concession Stand to LeVeck Commercial Construction & Development for \$7,138.55. This pay request is for Change order # 5, 6, 7 and 8. This will leave all of the retainage still due to the contractor for 26,340.52.

Comments/Issues: None

Mr. Stormont moved that the Board approve Pay Request #6 from LeVeck Commercial Construction & Development at a cost of \$7,138.55 . Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

There was no one in attendance to speak on behalf of the properties up for consideration.

Mr. Stormont moved that the Board adopt Resolution NU-86 -19 "A Resolution declaring nuisance and ordering abatement at 311 Pasadena Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

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Mr. Stormont move that the Board adopt Resolution NU-88 -19 "A Resolution declaring nuisance and ordering abatement at 4901 Annhurst Road." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-91 -19 "A Resolution declaring nuisance and ordering abatement at 324 Sturbridge Road. Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-92 -19 "A Resolution declaring nuisance and ordering abatement at 308 Hubbard Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-93 -19 "A Resolution declaring nuisance and ordering abatement at 399 Idlebrook Court ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-95 -19 "A Resolution declaring nuisance and ordering abatement at 4659 Henley Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-96 -19 "A Resolution declaring nuisance and ordering abatement at 4660 Henley Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-97-19 "A Resolution declaring nuisance and ordering abatement at 4710 Hilton Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-98-19 "A Resolution declaring nuisance and ordering abatement at 4694-4702 Hilton Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-99-19 "A Resolution declaring nuisance and ordering abatement at 240-000823 Inah Avenue." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-101-19 "A Resolution declaring nuisance and ordering abatement at 445 Woodlawn Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-102-19 "A Resolution declaring nuisance and ordering abatement at 444 Emmitt Avenue." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-103-19 "A Resolution declaring nuisance and ordering abatement at 197 Mix Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Township Hall Cleaning Services

Mr. Peters asked the Board to approve a Professional Janitorial Service Proposal from The Right Touch Services for the Township Hall. The Right Touch Services is who we currently use. Since we updated the flooring, we wanted to give them the opportunity to adjust any costs needed to maintain the new floors. For a 1 day per week professional cleaning, the cost is \$405.00 per month. The current cost is \$390.00 per month, so this is an increase of \$15.00 per month.

Comments/Issues: None

Mr. Stormont moved that the Board approve a Professional Janitorial Service Proposal with The Right Touch Services for cleanings at the Township Hall at a cost of \$405.00 per month and authorize the Township Administrator to sign the proposal. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Nuisance Assessments

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Mr. Peters asked the Board to execute a "Return and Statement to County Commissioners" requesting the assessments totaling \$595.15 for high grass and weed abatement at (1) property from February 2019 to March 2019, as well as execute a "Return and Statement to County Commissioners" requesting assessments totaling \$8,585.74 for removal of trash and debris at (7) properties from February 2019 to March 2019.

Comments/Issues: None

Mr. Stormont moved that the Board execute a "Return and Statement to County Commissioners" requesting the assessment of \$ 595.15 for abatement of high grass and weeds at (1) property from February 2019 to March 2019, as well as execute a "Return and Statement to County Commissioners" requesting the assessment of \$ 8,585.74 for removal of trash and debris at (7) properties from February 2019 to March 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

2019 Summer Youth Program

Mr. Peters asked the Board to approve advertising and hiring up to eight (8) participants for the 2019 Summer Youth Program. The hourly rate for the participants will be \$8.55 per hour (minimum wage). The Township's appropriations include \$5,000 for this year's program (not including expenses for supplies). This year's program will begin on 6/10/19 and end on 7/31/19 to coincide with semi-monthly payroll dates.

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Township staff to advertise for the 2019 Summer Youth Work Program and hire up to 8 participants at an hourly rate of \$8.55 per hour. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Road Closure Request

Mr. Peters asked the Board to approve a street closure permit for one lane of Old Hall Road on Friday, April 26, 2019 from 5:15 p.m. until 7:00 p.m. for Alton Hall Elementary School's annual "Fun Run". All department heads have reviewed and signed off on the request. The school district is also making arrangements with the Franklin County Sheriff's office. This is the 4th year for this event.

Comments/issues: None

Mr. Stormont moved that the Board approve a road closure for one lane of Old Hall Road on Friday, April 26, 2019 from 5:15 p.m. until 7:00 p.m. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Sports Complex Phase 2 ROW Easement Documents

Mr. Peters asked the Board to approve the Township Administrator to sign the documents conveying the right-of-way at 1503 Galloway Road to Franklin County for road work necessary for Phase 2 of GRSC.

Comments/Issues: None

Mr. Stormont moved that the Board approve the Township Administrator to sign the documents to convey right-of-way property at 1503 Galloway Road to Franklin County. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Columbus Parks Right-of-Way for Galloway

Mr. Peters asked the Board to approve a Right of Entry Agreement. Mr. Peters and Mr. McAninch met with representatives from City of Columbus Parks a couple of weeks ago. They provided a document that allows the Township to go onto their property about 20 feet to load firewood that has been on the property for several years in order to open up the storm sewer outlet. This will help drain the Galloway area during heavy rain.

Comments/Issues: None

Mr. Stormont moved that the Board approve the Township Administrator to sign the Right of Entry

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agreement with City of Columbus Parks. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Old Business

None

New Business

None

Public Comment

A comment was made thanking the Road Department for their cleanup efforts along Deerfield Road.

Announcements

None

Adjournment

Meeting adjourned at 8:04 p.m.

Chairman Doug Stormont

Fiscal Officer Dan McCardle