

RECORD OF PROCEEDINGS

Minutes of

PRAIRIE TOWNSHIP BOARD OF TRUSTEES

REGULAR Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 1814H

Held At 23 MAPLE DRIVE, COLUMBUS, OHIO 43228 DATE: JANUARY 14, 20⁰⁹

The regular meeting of the Prairie Township Board of Trustees was called to order on January 14, 2009 at 7:00 p.m. by the Chairperson Ms. Schlosser, with Mr. Stormont, Mr. Kennedy and Mr. McCardle present. Also in attendance was Mr. Hatmaker (Township Administrator), Mrs. Swisher (Zoning Director) and Fire Chief Fuestel. (See attached list).

Ms. Schlosser led the Pledge of Allegiance.

Ms. Schlosser moved, Mr. Stormont seconded and the Board approved the minutes for the regular scheduled meeting held on December 29th, 2008. Votes were: Mr. Kennedy-Aye: Mr. Stormont-Aye: Ms. Schlosser-Aye. Motion passed

Ms. Schlosser moved, Mr. Stormont seconded and the Board approved the minutes for the special scheduled meeting held on January 2nd, 2009. Votes were: Mr. Kennedy-Aye: Mr. Stormont-Aye: Ms. Schlosser-Aye. Motion passed

Reorganization Meeting for 2009

Mr. McCardle began the reorganization meeting for 2009 by explaining "This evening we will conduct the election of Chairman of the Board as well as Vice Chairman of the Board for 2009."

Mr. McCardle asked the Board Members if anyone would like to make a nomination for Chairman. Mrs. Schlosser nominated Mr. Stormont for Chairman. Mr. Kennedy seconded the nomination. Mrs. Schlosser moved that the nominations be closed. Mr. Kennedy seconded the motion.

Roll call votes to close the nomination went as follows:

- Mr. Kennedy voted Aye.
- Mr. Stormont abstained from voting.
- Mrs. Schlosser voted Aye.

Roll call votes to elect Mr. Stormont as Chairman of the Board for 2009 went as follows:

- Mr. Kennedy voted Aye.
- Mr. Stormont abstained from voting.
- Mrs. Schlosser voted Aye.

Mr. McCardle then declared that Mr. Stormont was the duly elected Chairman of the Board for the year 2009.

Mr. McCardle then asked the Board Members if anyone would like to make a nomination for Vice-Chairman. Mr. Stormont nominated Mr. Kennedy for Vice-Chairman. Mrs. Schlosser seconded the nomination. Mr. Stormont moved that the nominations be closed. Mrs. Schlosser seconded the motion.

Roll call votes to close the nomination went as follows:

- Mrs. Schlosser voted Aye.
- Mr. Kennedy abstained from voting.
- Mr. Stormont voted Aye.

Roll call votes to elect Mr. Kennedy as Vice-Chairman of the Board for 2009 went as follows:

- Mrs. Schlosser voted Aye.
- Mr. Kennedy abstained from voting.
- Mr. Stormont voted Aye.

Mr. McCardle then declared that Mr. Kennedy was the duly elected Vice-Chairman of the Board for the year 2009.

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Held At 23 MAPLE DRIVE, COLUMBUS, OHIO 43228 DATE: DATE: JANUARY 14, 09

The reorganization meeting continued as follows:

Mr. McCardle requested a motion from the Board to appoint Assistant Fire Chief Mark Good as Fire Marshall for the year 2009.

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Roll call votes went as follows: Mrs. Schlosser voted Aye. Mr. Kennedy voted Aye. Mr. Stormont voted Aye.

Mr. McCardle requested a motion from the Board to retain the Prosecuting Attorney as Law Director for the Board for the year 2009.

Mr. Stormont stated "So moved". Mrs. Schlosser seconded the motion. Roll call votes went as follows: Mrs. Schlosser voted Aye. Mr. Kennedy voted Aye. Mr. Stormont voted Aye.

Mr. McCardle requested a motion from the Board to continue the employment of Floyd Cochrun, Chain & Flag, Galloway Cemetery at a rate of \$150.00 per month and Alton Cemetery at a rate of \$200.00 per month.

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows: Mrs. Schlosser voted Aye. Mr. Kennedy voted Aye. Mr. Stormont voted Aye.

Mr. McCardle requested a motion from the Board to rehire all township employees for the current year:

- Fire Department personnel at wages per negotiated contracts
- Road & Cemetery personnel at wages per contracts or employee manual
- Zoning personnel at wages per contracts or employee manual
- Administration personnel at wages per contracts or employee manual
- Miscellaneous Labor personnel for the Cemetery Chain at Alton Cemetery @ \$2400 annually paid @ \$200 per month
- Miscellaneous Labor personnel for the Cemetery Chain at Galloway Cemetery @ \$1800 annually paid @ \$150 per month
- Trustees Doug Stormont, Steve Kennedy and Nicole Schlosser as per Section 505.24 of the Ohio Revised Code
- Fiscal Officer Dan McCardle as per Section 507.09 of the Ohio Revised Code

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows: Mrs. Schlosser voted Aye. Mr. Kennedy voted Aye. Mr. Stormont voted Aye.

Mr. McCardle requested a motion from the Board to maintain the current cemetery charges for the year 2009:

Table with 2 columns: Product or Service, Cost. Rows include Graves (each) at \$600, Township Resident's Opening & Closing during Weekdays at \$300, Township Resident's Opening & Closing on Saturday until noon at \$400, Township Resident's Opening & Closing on Holidays until noon at \$500, and Non-Resident's Opening & Closing during Weekdays at \$450.

DAYTON LEGAL BLANK, INC. FORM NO. 10148

At 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

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Non-Resident's Opening & Closing on Saturday until noon	\$575
Non-Resident's Opening & Closing on Holidays until noon	\$700
Cremation during Weekdays	\$150
Cremation on Saturday or Holiday until noon	\$300
Baby Burial (36"-40") during Weekdays	\$150
Baby Burial (36"-40") on Saturday or Holiday until noon	\$300
Foundations – cost per square inch	\$0.30
Disinterment Fee for Residents	\$800
Disinterment Fees for Non-Residents	\$1150
Disinterment fee for cremation burials held at Alton or Galloway Cemetery	\$300
St. James Cemetery Burial Fee – Weekdays	\$450
St. James Cemetery Burial Fee – Saturday	\$575
St. James Cemetery Burial Fee – Holiday	\$700
St. James Cemetery Burial Fee for a Baby Burial	\$300

No burials will be conducted on Sundays, Memorial Day, Independence Day, Thanksgiving Day or Christmas Day.

All charges are to be paid by cash, certified check or cashier's check.

Prices are subject to change without notice.

Mr. Stormont stated "So moved". Mrs. Schlosser seconded the motion. Votes went as follows:

Mrs. Schlosser voted Aye.

Mr. Kennedy voted Aye.

Mr. Stormont voted Aye.

Mr. McCardle requested the Board approve the regular meeting schedule of every other Wednesday beginning with the next meeting scheduled for January 28, 2009 and each meeting also be held at 7:00 PM at the Prairie Township Hall located at 23 Maple Drive, Columbus Ohio.

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows:

Mrs. Schlosser voted Aye.

Mr. Kennedy voted Aye.

Mr. Stormont voted Aye.

Mr. McCardle requested the Board allow administrative expenses at actual cost, including parking, meals and mileage at the standard mileage rates set by the IRS (that change from time to time) for all travel outside of the township and further these expenses be allowed at the same rate and on the same basis for any other township employee authorized to travel on behalf of the township and that the Zoning inspectors be allowed mileage at this same rate for all travel within the township if the zoning vehicle is not available.

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows:

Mrs. Schlosser voted Aye.

Mr. Kennedy voted Aye.

Mr. Stormont voted Aye.

Mr. McCardle requested the Board authorize requests for advances of tax monies from the Franklin County Auditor in 2009 as money becomes available.

Mr. Stormont stated "So moved". Mrs. Schlosser seconded the motion. Votes went as follows:

Mrs. Schlosser voted Aye.

Mr. Kennedy voted Aye.

Mr. Stormont voted Aye.

Mr. McCardle requested the Board to approve the payment of Third Party (PAYCOR) payroll processing through automatic withdraw from the township checking account.

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Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows:
Mrs. Schlosser voted Aye.
Mr. Kennedy voted Aye.
Mr. Stormont voted Aye.

Mr. McCardle requested the Board to approve the online payment of child support payments through automatic withdraw from the township checking account.

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows:
Mrs. Schlosser voted Aye.
Mr. Kennedy voted Aye.
Mr. Stormont voted Aye.

Mr. McCardle requested the Board to approve online payment of the Ohio Public Employees' Retirement contributions via automatic withdraw from the township checking account.

Mr. Stormont stated "So moved". Mrs. Schlosser seconded the motion. Votes went as follows:
Mrs. Schlosser voted Aye.
Mr. Kennedy voted Aye.
Mr. Stormont voted Aye.

Mr. McCardle requested the Board to approve online payment of the Ohio Police and Fire Pension Fund contributions via automatic withdraw from the township checking account.

Mr. Stormont stated "So moved". Mr. Kennedy seconded the motion. Votes went as follows:
Mrs. Schlosser voted Aye.
Mr. Kennedy voted Aye.
Mr. Stormont voted Aye.

This concluded the 2009 Reorganization Meeting.

The Chair was turned over to Mr. Stormont to continue the regular Board meeting.

Volunteer Firefighters Indemnity Board Appointment

Mr. Stormont appointed both Mr. Kennedy and Mrs. Schlosser to serve on the Volunteer Firefighters Indemnity Board for the year 2009.

Sheriff's Report

Deputy Weiner stated that over the past two weeks most of the Sheriff's work has been relatively routine. Deputy Weiner advised that the current weather is causing slippery road conditions and asked that everyone be careful when driving home. A township resident asked Deputy Weiner to confirm that Bolingbrook and Kempton Roads (located off Trabue Road) were now being patrolled and Deputy Wiener assured them that those streets are now, and have always been, regularly patrolled.

Fiscal Officer's Report

Mr. McCardle requested the Board's approval to pay this week's Warrants summing \$124,018.00 along with this week's payroll summing \$200,090.07. The total amount of cash requested for these items

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summed \$324,108.07.

Mr. Stormont motioned "So Moved". Motion was seconded by Mr. Kennedy. Votes were: Mr. Stormont-Aye: Mr. Kennedy-Aye: Ms Schlosser-Aye. Motion Passed.

Zoning Department

Mrs. Swisher presented a six (6) month update for the Commercial Building Department. Mrs. Swisher provided the Board with a detailed overview of the permit and revenue activity for the July 1, 2008 through the December 31 period. She also outlined the benefits that the Zoning Department has been able to provide to the community. Mrs. Swisher also distributed a graph depicting the revenues and expenditures of \$33,994.39 and \$8,633.26, respectively, to those in attendance.

Road and Cemetery Department

The Road Department had no items on tonight's agenda therefore Mr. McAninch had been excused from attending tonight's meeting.

Fire Department

Fire Chief Feustel requested approval from the Board for sick leave conversion pay for fire fighters Bryan Lee (30.25 hours), Greg Berton (36.375 hours) and Lt. Duane Dellinger (32 hours) per Article XVIII, Section 6 of the Local 2985 union contract.

Mr. Stormont stated "So moved". Mrs. Schlosser seconded the motion. This motion passed.

Votes went as follows:

- Mrs. Schlosser voted Aye.
- Mr. Kennedy voted Aye.
- Mr. Stormont voted Aye.

Fire Chief Feustel then requested the Board to appoint himself as the Board's designee for accepting sick leave conversion requests. Article XVIII, Section 6 states "A member electing such conversion shall submit a written request in January to the Board of Trustees or its designee specifying the number of unused sick leave hours accrued in the prior calendar year to be converted". Chief Feustel explained that he has performed this duty for the Board each of the past three years and he would like the Board to appoint him as their designee to approve the sick leave conversion annually.

Mr. Stormont made the following motion: "I move that the Prairie Township Board of Trustees appoint Fire Chief Feustel as the Board's designee for accepting annual sick leave conversion request per Article XVIII, Section 6 of the Local 2985 union contract." This motion seconded by Mrs. Schlosser. Votes were: Mr. Kennedy-Aye: Ms. Schlosser-Aye: Mr. Stormont-Aye. This motion passed.

Fire Chief Feustel then requested that the Board's approve pay increases for part-time firefighters as follows:

- | | |
|------------------------------------|------------------|
| A. Firefighter in training | \$7.00 per hour |
| B. Probationary fire fighter | \$9.00 per hour |
| C. First Step Increase | \$9.50 per hour |
| D. Top Step (3 rd year) | \$10.00 per hour |

Chief noted that Step A is a firefighter that has just been hired, who is not being utilized as a functional fire fighter while completing training. This step typically takes thirty (30) to sixty (60) days. Upon completion of this initial step, our new fire fighters are functioning within the department and their pay will increase as a Probationary fire fighter. This would also mark their respective starts of the one (1) year probationary period.

Chief also noted that our part-time firefighters' current hourly rates are:

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- A. First year \$8.50 per hour
- B. Second year \$9.00 per hour
- C. Third year \$9.50 per hour

Ms. Stormont made the following motion: "I move that the Prairie Township Board of Trustees approve pay raises for part-time firefighters as follows":

- A. Firefighter in training \$7.00 per hour
- B. Probationary firefighter \$9.00 per hour
- C. First Step Increase \$9.50 per hour
- D. Top Step (3rd year) \$10.00 per hour

This motion seconded by Mrs. Schlosser. Votes were: Mr. Stormont-Aye: Ms. Schlosser-Aye: Mr. Kennedy-Aye. This motion passed.

Chief Feustel then requested that the Board accept the resignation of part-time firefighter Michael Huffman. Mr. Huffman is currently employed as a full-time Columbus Police Officer and he can no longer commit to the monthly scheduling our fire department has requested. Mr. Huffman requested that he be removed until such time that he may be able to return and seek part-time employment again. Chief Feustel stated that Mr. Huffman has been a good employee and he would definitely consider rehiring him again in the future.

Mr. Stormont then made the following motion: "I move that the Prairie Township Board of Trustees accept the resignation of part-time firefighter Michael Huffman effective January 14, 2009." This motion was seconded by Mr. Kennedy. Votes were: Ms Schlosser-Aye: Mr. Stormont-Aye: Mr. Kennedy-Aye: The motion passed.

Administration

The first item on Mr. Hatmaker's agenda was a no parking resolution. Mr. Hatmaker explained that when Maple Valley Drive and Baker Ridge Drive were platted as part of Norton Crossing Subdivision, the Township and the Planning Commission included requirements anticipating that the mailboxes would all be located on one side of the streets and that parking would be prohibited on that same side of the streets. For an unknown reason, the mailboxes were all placed on one side of the street, and the no parking restriction was placed on the opposite side of these streets. This has just recently come to light as the result of a resident complaint about the parking restriction. After reviewing the files and consulting with the Road Department, the Fire Department and the Postal Service, Mr. Hatmaker recommended that moving the parking prohibition to the outside of the loop, where the mailboxes are, is a better option than taking such steps as removing the prohibitions altogether or moving the mailboxes.

Mr. Stormont then made the following motion "I move that the Board adopt Resolution 01-09, "A Resolution to prohibit parking along the outside curb of the loop formed by Maple Valley Drive and Baker Ridge Drive as per Section 505.17 of the Ohio Revised Code and eliminate parking prohibitions along the inside curb of said loop."

This motion was seconded by Mrs. Schlosser. Roll call votes were:

- Mr. Kennedy voted Aye.
- Mrs. Schlosser voted Aye.
- Mr. Stormont voted Aye.

The next item on Mr. Hatmaker's agenda was the 2009 Law Director Agreement. Mr. Hatmaker presented the proposed agreement with the Franklin County Prosecuting Attorney for services as Prairie Township's law director. As a limited home rule township, Prairie Township is required by law to appoint a law director. Mr. Hatmaker also added that this is the fourth consecutive year that Prairie Township has contracted with the Prosecuting Attorney for these services.

Mr. Stormont then made the following motion: "I move that the Board approve and execute the 2009 Law Director Agreement with the Franklin County Prosecuting Attorney." Mr. Kennedy seconded the motion. Votes were as follows:

- Mr. Stormont voted Aye.

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PRAIRIE TOWNSHIP BOARD OF TRUSTEES

REGULAR Meeting

DAYTON LEGAL BLANKS, INC. FORM NO. 1014R

Held At 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

DATE: JANUARY 14, 2009

Mrs. Schlosser voted Aye.
Mr. Kennedy voted Aye.

Old Business

None

New Business

None

Public Comments

Greg Williamson, who operates a business located at 480 South Grenner Avenue approached the Board members and explained that the area is very dark, shared his and his co-workers concern about potential crime and safety due to the fact that there is no street lighting in that area, and then requested that the Board have a street light installed near that office and parking area. Terry Garvin who also works at this office approached the board and shared her similar concerns about the need for street lighting in that area. Board members then explained that street lighting projects are initiated by community residents and property owners, and ultimately installed if there is a majority of support for such projects. The Board also considers crime and safety issues. Mr. Stormont, Mrs. Schlosser and Mr. Kennedy all agreed to visit the area before the next board meeting. Mr. Stormont then tabled the topic until next meeting.

Nancy Daniels requested an update regarding the railroad properties. Mrs. Daniels stated that the railroad company had merely moved stuff around, but had not properly cleared the area. Mr. Kennedy responded by explaining that the railroad company had performed enough clean-up to bring it into an acceptable condition whereby it is no longer considered a nuisance. Additionally, the railroad company has made assurances that they were going to mow the grass this year.

Eric Lutz, general manager of Sunset Cemetery spoke before the Board. Sunset Cemetery is located adjacent to township property where hunting is permitted. Mr. Lutz explained that a hunter and his barking dogs, while hunting on the township property, had inadvertently upset many in attendance of a funeral service that was conducted on December 30. Mr. Lutz explained that his primary concern is safety and potential injury for his employees and those who are also on the grounds at his facility, and asked that the board members to review the current hunting permit parameters. Mr. Kennedy explained first, that the township wants to be a good neighbor to the cemetery. Mr. Kennedy also explained that hunters are required to secure a permit from the township to legally hunt on the township properties; otherwise they are subject to prosecution. A concern voiced by all trustees was the notion of respect for ongoing funeral services. All board members agreed to give consideration to Mr. Lutz's concern for safety and common courtesy/respect for the cemetery as they review the parameters of reissuing of permits for next year's hunting season.

Announcements

None

There being no further business to come before the Board, the meeting was adjourned at 8:01 p.m.

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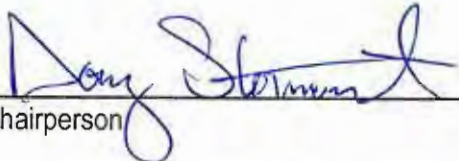
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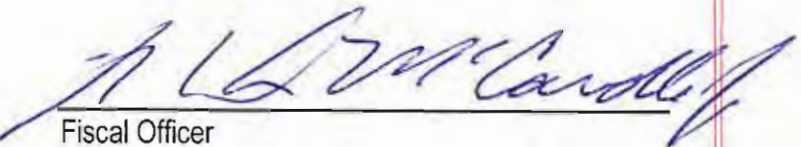
REGULAR Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held At 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

DATE: DATE: JANUARY 14, 2009


Chairperson


Fiscal Officer