

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JANUARY 29, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairwoman Cathy Schmelzer called this meeting of the Prairie Township Board of Trustees to order on January 29, 2020 at 7:00 p.m. with Vice-Chairman Steve Kennedy, and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Scott, Recreation Director Michael Pollack and Franklin County Sheriff's Office Sergeant Holt were also in attendance. (See attached sign-in sheet for a complete list of additional attendees).

Ms. Schmelzer led the Pledge of Allegiance.

Approval of Minutes - January 15, 2020 Regular Meeting Minutes

Comments/Issues: None

Mr. Kennedy moved to approve the January 15, 2020 regular meeting minutes . Ms. Schmelzer seconded. The votes were as follows: M s. Schmelzer , Aye; Mr. Kennedy , Aye. The meeting minutes for the January 15 , 2020 Regular Meeting were approved.

Report from the Franklin County Sheriff 's Office

Sergeant Holt spoke before the Board and reported several stolen automobiles over the past couple of weeks. The department attributes the surge due to residents warming up their cars. Auto break-ins are up also. The Sheriff's department is implementing new methods to recover stolen automobiles. Sergeant Hold encouraged everyone to report crimes if they occur - regardless the extent of the crime. He was available to take questions from those in attendance.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 73 vendors summing \$269,539.75. Approximately 56% of the total is comprised of payments to Franklin County Commissioners in the amount of \$97,000.33 for medical insurance premiums and \$52,998.80 to the City of Grove City for dispatching services.

Mr. McCardle formally requested the Board's approval to pay all items on this week's warrant list summing \$269,539.75 along with last week's January 24, 2020 payroll that required \$321,941.87 for a total cash disbursement of \$591,481.62.

Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Approval to Process February 10, 2020 Payroll Related Warrants

Because the next Trustees meeting date falls after our February 10 payday, Mr. McCardle asked the Board to approve the processing and mailing of warrants related to the February 10 payroll for Deferred Comp, Flex Spending, Payroll Garnishments, etc., on Monday Feb. 10.

Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Kennedy seconded. The Votes were as follows: M s. Schmelzer , Aye; Mr. Kennedy , Aye. Motion passed.

Standing Business:

Fire Department

Resignation of part-time firefighter

Chief Scott asked the Board to accept the resignation of part-time firefighter Finn Hallissey, effective February 3, 2020.

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Comments/Issues: None

Ms. Schmelzer moved that the Board accept the resignation of Finn Hallissey, effective February 3, 2020. Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, A ye; Ms. Schmelzer, Aye. Motion passed.

Agreement with Ohio Health

Chief Scott asked the Board's approval to renew an agreement with Ohio Health to provide Basic Life Support (CPR) Training.

Comments/Issues: None

Ms. Schmelzer moved that the Board authorize the Fire Chief to renew an agreement with Ohio Health for Basic Life Support training. Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Chief Scott announced/explained South Western City School's new fire fighter program for high school seniors and how the area fire departments will be involved. This program will begin this fall and will be limited to 20 participants

Community Center

Michael Pollack was available for questions from those in attendance.

Township resident Mary Myer asked if there was any follow-up to accommodate the AARP tax prep service. Mr. Peters explained that space at the township hall will be made available for that program and that he is in the process of notifying AARP of this availability.

Zoning Department

Zoning Inspector Connie Swisher was excused from this evenings meeting. Mr. Peters shared the Zoning Departments December report.

Roads, Cemeteries, and Parks Department

Service Director Dave McAninch was excused from this evenings meeting.

Purchase of two Finish mowers

On behalf of Dave McAninch, Mr. Peters recommended the Board approve the purchase of two 2020 Ferris 61" finish mowers for the total cost of \$20,000 from Hilliard Lawn and Garden and authorize the service director to sign all documents needed for this purchase. We will trade in two 2019 Ferris 61" finish mowers for \$15,500. The difference for both mowers after the trade is \$4,500.00. This is the exact cost as last year. We have participated in this program for approximately 17 years. Mr. McAninch believes strongly in this program as it reduces down time and maintenance allowing us to operate the whole year under a warranty.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve the purchase of two finish mowers from Hilliard Lawn and Garden at a cost of \$4,500.00 plus the trade in of two 2019 finish mowers and authorize the Service Director to execute all necessary paperwork. Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, A ye; Ms. Schmelzer, Aye. Motion passed.

2019 Highway Mileage Certificate

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Mr. Peters asked the Board to approve the 2019 Prairie Township Highway System Mileage Certification. There a small change from last year, the township is responsible for maintaining 55.870 miles of public roads. The change is from an adjustment caused by the Johnson Road roundabout and is for .005 of a mile.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve the 2019 Highway Mileage System Certification. Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, A ye; Ms. Schmelzer, Aye. Motion passed.

Culvert Deck Repairs - Emmit Avenue

Mr. Peters asked the Board to approve an estimate from The Franklin County Engineers for the repair of the culvert deck at Emmit Ave and Taft Ave. Mr. McAninch sent an email to the Board on November 29, 2019 at 2:59pm letting them know about two issues that a Franklin County inspector made him aware of. The total estimate is \$48,753.08. Franklin County will only charge time and material, and the inspector told Mr. McAninch that he felt the estimate is high for this job, but there are always unknown circumstances, so the final bill will reflect the actual cost. Mr. Peters also asked the Board to authorize the Service Director to sign all documents related to this work. This work will be paid out of a contracted services line item that the Road Department operates out of.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve an estimate of \$48,753.08 for culvert deck repairs on Emmit Avenue and authorize the Service Director to execute all necessary paperwork. Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, A ye; Ms. Schmelzer, Aye. Motion passed.

Stantec - Master Service Agreement

Mr. Peters asked the Board to approve renewal of our annual Master Services Agreement with Stantec Consulting Services, Inc. This agreement is for Stantec to act as the Township's engineer. The agreement contains general conditions for Task Orders that the Board may approve for specific services. The current contract is set to expire February 1, 2020. The new contract will be valid until January 31, 2021.

Comments/Issues: None

Mr. Kennedy moved that the Board enter into a Master Services Agreement with Stantec Consulting Services and authorize the Chair to execute the agreement. Ms. Schmelzer seconded the motion. The Votes were as follows: Mr. Kennedy, A ye; Ms. Schmelzer, Aye. Motion passed.

Galloway Road Sports Complex - Backstops and Fencing

Mr. Peters recommended the Board approve the installation of the backstops and fencing for two baseball diamonds at the Galloway Sports Complex. The contractor for this job is to be determined. The cost for this work is not to exceed \$52,900.00.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve installation of backstops and fencing for w baseball diamonds at the Galloway Road Sports Complex at a cost not to exceed \$ 52,900.00. Mr. Kennedy seconded. The Votes were as follows: Mr. Kennedy, A ye; Ms. Schmelzer, Aye. Motion passed.

Administration

Commercial Building and Zoning

Big Darby Accord Advisory Panel Appointment (Res. 07-20): Mr. Peters requested the Board consider the reappointment of Mr. Ashley Hoyer as Prairie Township's representative to the Big Darby Accord Advisory Panel for another 3 year term Mr. Hoyer has served on the panel since 2013 and has been Chairman of the Advisory Panel for several consecutive years.

Comments/Issues: None

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Ms. Schmelzer moved that the Board adopt Resolution 07 -20 "A Resolution authorizing the appointment of Ashley Hoyer Sr. as the Prairie Township Representative to the Big Darby Accord Advisory Panel." Mr. Kennedy seconded. Roll Call Vote s were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Nuisance Cases

Mr. Kevin Rawlins spoke before the Board regarding his property at 8678 Canyon Cove Drive. He explained that he has contacted the dumpster company to have the dumpster removed within a week. Trustee Kennedy explained how the nuisance process works. The trustees did not offer an extension of time to Mr. Rawlins. No one else was in attendance to speak on behalf of the properties under consideration.

Ms. Schmelzer moved that the Board adopt Resolution NU-07-20 "A Resolution declaring nuisance and ordering abatement at 8678 Canyon Cove Road ." Mr. Kennedy seconded. Roll Call Vote s were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU-08 -20 "A Resolution declaring nuisance and ordering abatement at 4637 Hilton Avenue." Mr. Kennedy seconded. Roll Call Vote s were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU-09 -20 "A Resolution declaring nuisance and ordering abatement at 80 S. Murray Hill Road." Mr. Kennedy seconded. Roll Call Vote s were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU-11 -20 "A Resolution declaring nuisance and ordering abatement at 376 Woodlawn Avenue." Mr. Kennedy seconded. Roll Call Vote s were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Mr. Peters announces that Mr. McAninch has updated the township's website with information regarding the water line replacement. Mr. Peters also announced that our Hometown Hero banner program is going to be expanded to all 59 poles along W. Broad Street and the banners will be hung before Memorial Day. Those banners will remain up until after Veteran's Day.

Old Business

None

New Business

A resident spoke before the Board, but refused to provide her name, to complain about rats at her residence.

Public Comment

A resident thanked the Trustees for finding a way to accommodate the AARP tax prep program for the residents.

Announcements

None

Adjournment

Meeting adjourned at 7:44 p.m.

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Chairwoman Cathy Schmelzer

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