

**PRAIRIE TOWNSHIP ZONING COMMISSION  
MEETING MINUTES: JULY 23, 2019**

**ATTENDANCE**

**Members Present:** Christopher Finn, Chairman; Hulda Moffitt, Secretary,  
Howard Balzer; Bruce Whyte

**Member Absent:** Melvin Jones, Vice Chairman

**Alternate Members Present:** Nancy Daniels, Kevin Dye

**Staff Present:** Dana Scott, Zoning Specialist  
Alicia Armentrout, Zoning Specialist

**Resident Guests Present:** Joe Meijer

**CALL TO ORDER**

Christopher Finn, Chairman, called the meeting of the Prairie Township Zoning Commission to order at 3pm on Tuesday, July 23, 2019, at the Township Hall, 23 Maple Drive, Columbus, Ohio 43228.

Because of Mr. Melvin's absence, Chairman Finn asked Kevin Dye to join the other board members at the conference table.

**MEETING MINUTES**

Mr. Finn asked for a motion to approve or correct the minutes for the June 25, 2019, Prairie Township Zoning Commission meeting.

Mr. Balzer made a motion to approve the June 25, 2019, meeting minutes as written; motion seconded by Mr. Dye

Roll call as follows:

1. Kevin Dye           Aye
2. Howard Balzer    Aye
3. Bruce Whyte       Aye
4. Hulda Moffitt     Aye
5. Christopher Finn   Aye

Motion passed unanimously.

**OLD BUSINESS**

**Review of Text Amendments Packet**

Ms. Scott stated that each member of the Zoning Commission had previously received a packet that included all pages in the Zoning Resolution with proposed textual revisions as of this date. In addition, a “Summary Guide” of all proposed revisions had been provided.

A packet of proposed revisions was also sent to each member of the Board of Zoning Appeals. The BZA will need to know these changes as it will be responsible for making decisions on appeals to the regulations.

Articles/sections in the packet with textual revisions are:

**Prairie Township Zoning Resolution**

<b>Article</b>	<b>Section</b>	
6 Amendment	605	Submission to County or Regional Planning Commission
6 Amendment	606	Submission to Director of Transportation
10 Supplementary District Regulations	1009	Accessory Buildings in Residential Districts
10 Supplementary District Regulations	1015-2a	Parking and Storage Requirements
11 Off-Street Parking and Loading Facilities	1101	Required Parking and Loading Plan
18 WEST BROAD STREET CORRIDOR OVERLAY DISTRICT	1800	Purpose and Intent
18 WBSCOD	1801-4b 1801-5a 1801-6a	Applicability, Extent and Compliance
18 WBSCOD	1802	Definitions
18 WBSCOD	1803-2b	Building Orientation
18 WBSCOD	1803-4	Building Orientation/Façade Coverage
18 WBSCOD	1807	Automobile-Oriented Facilities/Site Design
18 WBSCOD	1807-1.)b	Automobile-Oriented Facilities Design/Drive Thru Facilities

**Prairie Township Zoning Resolution**

<b>Article</b>	<b>Section</b>	
18 WBSCOD	1808-3c	Architectural Standards
	1808-3d	
18 WBSCOD	1809	Signs
18 WBSCOD	1812	Open Space Provisions
18 WBSCOD	1815-1.)v	Medical Campus
	1815-1.b)iv	Sub-District/Façade Coverage

Ms. Scott stated that it is almost certain more revisions will be needed in Article 18 going forward. As the requirements of the West Broad Street Corridor Overlay District are applied to actual zoning situations, inconsistencies with other sections in the code are likely to become apparent.

Before taking further action, Ms. Scott invited board members to bring forth additional questions or concerns that they had regarding any content in the packet of proposed revisions at this time.

Board members voiced no questions or concerns and indicated that no further discussion was required before taking the next step, action on a motion.

Mr. Finn asked for a motion about the packet of proposed textual revisions to the Prairie Township Zoning Resolution.

Motion by Hulda Moffitt, seconded by Howard Balzer, to recommend the proposed textual revisions to the Prairie Township Zoning Resolution in Zoning Case No. 183-RZ-19 to be placed on the agenda at the next regular scheduled meeting, August 27, 2019, 3pm, for a public hearing before the Zoning Commission.

Roll call as follows:

1. Kevin Dye           Aye
2. Howard Balzer    Aye
3. Bruce Whyte      Aye
4. Hulda Moffitt     Aye
5. Christopher Finn  Aye

Motion passed unanimously.

**NEW BUSINESS:** None

**ANNOUNCEMENTS**

Upcoming Meeting – Public Hearing

Mr. Finn stated that the next meeting of the Zoning Commission will be a public hearing on August 27, 2019, at 3pm at the Township Hall.

**ADJOURNMENT**

There being no further business before the Prairie Township Zoning Commission, Mr. Finn adjourned the meeting at 3:30pm.

Respectfully submitted,  
Hulda Moffitt, Secretary