

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Chairman Doug Stormont called this meeting of the Prairie Township Board of Trustees to order on July 31, 2019 at 7:00 p.m. with Vice-Chairman Cathy Schmelzer, Trustee Steve Kennedy and Fiscal Officer Dan McCardle present. Township Administrator Rob Peters, Fire Chief Chris Snyder, Recreation Director James Gant and Franklin County Deputy Ronk were also in attendance. (See attached sign in sheet for a complete list of additional attendees).

Mr. Stormont led the Pledge of Allegiance.

Approval of Minutes - July 17, 2019 Regular Meeting Minutes and July 17, 2019 Special Meeting Minutes

Comments/Issues: None

Mr. Stormont moved to approve the July 17, 2019 Regular Meeting Minutes and July 17, 2019 Special Meeting Minutes. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. The meeting minutes for the July 17, 2019 Regular Meeting and July 17, 2019 Special Meeting were approved.

Report from the Franklin County Sheriff's Office

Deputy Ronk summarized the criminal activity that occurred over the past two weeks within our Township. He also discussed the follow up actions he has taken regarding last meeting's complaints with the pizza delivery drivers and the loud music at the recent rodeo. A resident raised concerns about cars parking along 4707 Hilton Avenue

Fiscal Officer's Report

Approval of Warrants and Payroll

This week's warrants list detailed payments to 93 vendors summing \$664,456.69. Approximately 83% of this total is comprised of payments to Sutphen Corporation in the amount of \$551,336.30 for the purchase of a fire truck.

Mr. McCardle requested the Board's approval to pay all items on this week's warrant list summing \$664,456.69 along with 7/25/19 payroll of \$245,768.98 for a total cash disbursement of \$910,225.67.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Approval to Process Payroll Related Warrants

Mr. McCardle asked the Board to approve the following payroll related to warrants on August 10, 2019, our next pay date:

Franklin County (FSA)	\$575.94
Deferred Comp	\$6,269.00
Frank M. Pees (Bankruptcy Garnishment)	\$592.50

Comments/Issues: None

Mr. Stormont moved that the Board authorize the Fiscal Office to issue the payroll related warrants on August 10, 2019 as submitted. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

We received the Fire Department's Superfleet credit card bill Wednesday afternoon. In an effort to avoid the possibility of a late payment fee, Mr. McCardle requested the Board's approval to process a payment in the amount of \$2,815.37 for Superfleet on August 1, 2019.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Reallocations

Mr. McCardle asked the Board to approve the following reallocations:

\$3,000.00 from 2905-610-360-0000 (Contracted Services) to 2905-610-345-0000 (Advertising) to cover additional advertising costs at the Community Center.

\$5,000.00 from 1000-110-240-0000 (Unemployment) to 1000-120-420-0000 (Operating Supplies)

\$1,000.00 from 1000-110-314-0000 (Tax Collection) to 1000-120-360-0000 (Contracted Services)

\$2,000.00 from 1000-110-316-0000 (Engineering) to 1000-120-360-0000 (Contracted Services)

Comments/Issues: None

Mr. Stormont moved that the Board approve the reallocations as submitted. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Resignation of Part Time Firefighters

Chief Snyder asked the Board to accept the resignation of Ryan Elifritz, effective 8/7/19, Matt Erhard, effective 7/25/19 and Phillip Cavinee, effective 7/30/19, as part-time firefighters and thank them for their service.

Comments/issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Hiring of Part Time Firefighters

Chief Snyder asked the Board to consider the hiring of Mark Grizer, Philip Olesh and Caleb Stover as part time firefighters effective August 1, 2019 with one-year probation.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Disposal of Cot (Res. 29-19)

Chief Snyder sought the Board's approval to dispose of another Ferno Cot. This is a total of two, one tonight and one approved on 6/19/19.

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 29 -19, "A Resolution authorizing the discarding of a cot". Mr. Kennedy seconded. The roll call votes were as follows: M r. Kennedy , Aye; Ms. Schmelzer , Aye; Mr. Stormont , Aye. Motion passed.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Community Center

Personal Service Contracts (Res. 28-19)

Mr. Gant asked the Board to approve Resolution 28-19, which authorizes the Community Center to enter into contract with the following:

Contractor	Effective Date	Rate
Jodi Osborne (Art Instructor)	Oct 16, 2019 - Dec 11, 2019	\$120 per class
Mallory Brown (Soccer Instructor)	Sept 4, 2019 - Sept 25, 2019	\$10 per hour
Brian Hood (Dance Instructor)	Sept 27, 2019 - Oct 25, 2019	70% of resident program fees

Comments/Issues: None

Mr. Stormont moved that the Board approve Resolution 28-19, "A Resolution authorizing personal service contracts for contractors in the Recreation Department". The roll call votes were as follows: **Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye.** Motion passed.

Part Time Employee Pay Increases

James asked the Board to approve part time employee raises. Each of the staff listed on the spreadsheet has worked 12 months, or will be within a week of having worked 12 months, has worked at least 936 hours, and has received a satisfactory annual evaluation. At the May 11, 2016 Board to Trustee meeting the Board approve the requirements for part time employees to receive a raise

Name	Start Date	Position	Currently Hourly Rate	Hours worked since opening	proposed rate
Charles Ash	4/26/2018	Head Guard	\$11.66	951	\$12.01
		Life Guard	\$11.50		\$11.85
Susan Baker	12/20/2017	Front Desk Attendant	\$10.00	965	\$10.30
Theresa Hoye	8/23/2016	Front Desk Attendant	\$10.30	1955	\$10.61
Christy Hribar	5/1/2016	Head Guard	\$11.00	925	\$11.33
		Life Guard	\$9.20		\$9.48
Cheryl Nuber	5/29/2015	Front Desk Attendant	\$10.61	2812.17	\$10.93
		WSI	\$11.33		\$11.67
		Water Fitness Instructor	\$16.00		\$16.48
Megan Richardson	8/23/2016	Front Desk Attendant	\$11.00	922	\$11.33
		Fitness Attendant	\$10.00		\$10.30
Christopher Staudt	8/5/2017	Life Guard	\$9.48	2695	\$9.76

Comments/Issues: None

Mr. Stormont moved that the Board approve pay increases for part-time staff at the Prairie Township Community Center, as submitted, effective August 1, 2019. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

MOU with Galloway Baseball Club and Hilliard Ohio Soccer Association

Mr. Gant asked the Board to approve an MOU with Galloway Baseball Club and Hilliard Ohio Soccer Association for use of the Galloway Sports Complex.

Comments/Issues: None

Mr. Stormont moved that the Board approve an MOU with Galloway Baseball Club and Hilliard Ohio Soccer Association and authorize the Recreation Director to sign the agreements. **Mr. Kennedy** seconded. The votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.**

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Motion passed.

Roads, Cemeteries, and Parks Department

Fencing at the Sports Complex

Mr. Peters recommended the Board approve the installation of two fenced in areas around the GRSC pump station and the electrical box on the east side of the pond at the GRSC near the pump station. The total cost of the 72" commercial chain link fence with 3' man gates for each area is \$4,935.00. The contractor for this work is Webb's Fencing.

Comments/Issues: None

Mr. Stormont moved that the Board approve installation of two fenced areas around the Galloway Road Sports Complex pump station and the electrical box for a cost of \$4,935.00. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Speeds Bumps

Mr. Peters recommended the Board approve the installation of three 14' speed humps on Beacon Hill Road between Topsfield and N Murray Hill. Mr. McAninch has put white paint marks on the south side of Beacon Hill at the recommended locations where the speed humps would be installed. As the Board knows, this area of Beacon Hill exceeds the 85th percentile speed limit that our traffic policy established. This proposed work will be done after the paving of this area of Beacon Hill. Mr. McAninch got a quote from Decker Construction for \$5,091.50 each including thermo pavement markings for a total cost of \$15,274.50. Mr. McAninch also got a quote from Traffic Logix who we purchased the rubber speed humps from and they were \$8,191.00 each for \$24,573.00. Mr. Peters also asked the Board to approve the Service Director to sign all of the necessary paper work.

Comments/issues: None

Mr. Stormont moved that the Board approve installation of (3) 14' speed humps on Beacon Hill Road between Topsfield and N. Murray Hill at a cost of \$15,274.50. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Hiring Part Time Employees

Mr. Peters recommended the Board approve hiring Sam Taylor and Kyle Rohde to part time positions for the Road Department pending drug screening. They would start at step one \$13.00 per hour of the three step part time pay scale the Board established at their March 2, 2016 regular trustee meeting and would be limited to 1500 hours per year. Their starting date would be August 5, 2019 for Sam and August 19, 2019 for Kyle.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Building and Zoning:

No items.

Administration

Nuisance Cases

No one was in attendance to speak on behalf of the properties up for consideration.

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Mr. Stormont moved that the Board adopt Resolution NU-302-19 "A Resolution declaring nuisance and ordering abatement at 4852-4904 West Broad Street ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-304-19 "A Resolution declaring nuisance and ordering abatement at 113 Buena Vista Avenue . Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-306 -19 "A Resolution declaring nuisance and ordering abatement at 231 Lawrence Avenue . Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-310 -19 "A Resolution declaring nuisance and ordering abatement at 467 Smith Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-316 -19 "A Resolution declaring nuisance and ordering abatement at 396 Daytona Road ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-317 -19 "A Resolution declaring nuisance and ordering abatement at 4651 Hilton Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-318 -19 "A Resolution declaring nuisance and ordering abatement at 240-000816 Inah and Palmetto ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-319 -19 "A Resolution declaring nuisance and ordering abatement at 32 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-320 -19 "A Resolution declaring nuisance and ordering abatement at 40 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-321 -19 "A Resolution declaring nuisance and ordering abatement at 240-000808 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-322 -19 "A Resolution declaring nuisance and ordering abatement at 240-000809 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-323 -19 "A Resolution declaring nuisance and ordering abatement at 240-000811 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-324 -19 "A Resolution declaring nuisance and ordering abatement at 240-000812 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-325 -19 "A Resolution declaring nuisance and ordering abatement at 240-000813 Inah Avenue ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Mr. Stormont move that the Board adopt Resolution NU-332-19 "A Resolution declaring nuisance and ordering abatement at 240-0006761 West Broad Street ." Mr. Kennedy seconded. The roll call votes were as follows: Mr. Kennedy, Aye; Ms. Schmelzer, Aye; Mr. Stormont, Aye. Motion passed.

Recreation Director Resignation

Mr. Peters asked that the Board accept the resignation of Recreation Director James Gant effective August 2, 2019.

Comments/issues: None

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Mr. Stormont moved that the Board accept the resignation of Recreation Director James Gant effective August 2, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Appoint Interim Director

Mr. Peters asked the Board to appoint Michael Pollack, current Facility Supervisor of the Community Center, as the interim Recreation Director until the position is filled.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Interim Director Pay

Mr. Peters asked the Board to approve a salary of \$79,000.00 for Michael Pollack as the interim Recreation Director, effective August 1, 2019.

Comments/Issues: None

Mr. Stormont moved that the Board approve a salary increase of \$79,000.00 for Michael Pollack as the interim Recreation Director, effective August 1, 2019. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Property Transfer

Mr. Peters asked the Board to approve transferring 230 Evergreen Terrace, Columbus, Ohio 43228 (Parcel Number 240-002120-00) and 306 Evergreen Terrace, Columbus, Ohio 43228 (Parcel Number 240-002140-00) to Homes on the Hill Community Development Corporation and authorize the Township Administrator to sign the deed.

Comments/Issues: None

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Liability Insurance Renewal

Mr. Peters presented a proposal from OTARMA for property and liability insurance coverage for an annual cost of \$62,122.00. This cost represents an increase compared to last year's costs of \$61,207.000. This increase is approximately 1.5% higher than last year.

Comments/issues: None

Mr. Stormont moved that the Board enter into an agreement with OTARMA for property and liability insurance for August 7, 2019 through August 7, 2020 at a total premium of \$62,122.00, authorize the Township Administrator to execute all necessary documents and authorize the Fiscal Officer to issue a warrant on Thursday, August 1, 2019 for the premium. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Additional Hours for Summer Youth Participant

Alexander Rickard is currently the summer youth participant assigned to the township hall where he is working on various projects for both the administration and zoning offices. The program ends today, July 31 for the season. Mr. Peters asked the Board to approve retaining Alexander Rickard for an additional 120 hours (6 weeks) to complete the tasks that he has been working on throughout the summer (scanning files, renaming files, filing, etc.). The cost to keep him on board an additional 125 hours is \$1068.75, which we have left in the summer youth budget line items.

Comments/Issues: None

Mr. Stormont moved that the Board approve an additional 125 hours of employment for Alexander

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

JULY 31, 2019 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Rickard at \$8.55 per hour. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Additional PNC Credit Card Issuance

Mr. Peters asked the Board to approve removing James Gant from the PNC Bank Credit Card Account and authorize the Fiscal Officer to have another Township PNC Credit Card added for Michael Pollack's use as Interim Director of the Community Center.

Mr. Stormont motioned "so moved". Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Old Business

None

New Business

None

Public Comment

Mr. Joe Myer publically thanked the Roads Department for recently placing the speed trailer along Old Village Road.

Mr. Almeen Tarqir of 4707 Hilton Avenue reported that there are "No Parking" signs in his area that are very faded, and they need to be replaced.

Announcements

Chief Snyder reported that we had more than 50 children participate in this year's "Reading with a Firefighter" program. This Wednesday evening is the 4th and final week of that program. It has been a huge success and the number of participants has continued to grow year over year.

Adjournment

Meeting adjourned at 7:55 p.m.

Chairman Doug Stormont

Fiscal Officer Dan McCardle