

RECORD OF PROCEEDINGS



PRAIRIE TOWNSHIP BOARD OF TRUSTEES

OCTOBER 7, 2020 - REGULAR MEETING 7 :00 PM 23 MAPLE DRIVE, COLUMBUS, OHIO 43228

Due to the current COVID-19 Health Emergency, this meeting was closed to the public and livestreamed via Facebook.

Ms. Schmelzer opened the meeting and led in the Pledge of Allegiance.

Chairwoman Cathy Schmelzer, Vice Chair Steve Kennedy, Trustee Doug Stormont, and Administrator Rob Peters were all in attendance at the township hall. Deputy Ronk and Fiscal Officer Sherry Henning attended via Webex. All other Department Heads were excused in advance from tonight's meeting

Approval of Minutes - September 23, 2020 Regular Meeting

Comments/Issues: None

Ms. Schmelzer : So Moved". Mr. Stormont seconded. The votes were as follows: Mr. Stormont , Aye: Mr. Kennedy , Aye; Ms. Schmelzer , Aye. The meeting minutes for the September 23, 2020 Regular Meeting were approved.

Fiscal Officer 's Report

Approval of Warrant s and Payroll

This week's warrants list detailed payments to 67 vendors totaling \$248,029.56.

Ms. Henning requested the Board's approval to pay all items on this week's warrant list totaling \$188,482.70 along with the October 9, 2020 payroll of \$232,492.07 for a total cash disbursement of \$420,974.77.

Comments/Issues: None

Ms. Schmelzer motioned "so moved". Mr. Stormont seconded. The Votes were as follows: Mr . Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer , Aye. Motion passed.

Liquor Permit

Ms. Henning asked the Board if they would like to request a hearing on a liquor permit located at 4736 Sullivant Avenue, Columbus, Ohio 43228 (Speedy Mart).

Comments/Issues: None

Ms. Schmelzer moved that the Board not request a hearing on the advisability of issuing a liquor permit to an establishment located at 4736 Sullivant Avenue, Columbus, Ohio 43228. Mr. Kennedy seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Reallocation s

Ms. Henning asked the Board to approve the following reallocations:

\$15,000 from 2272-110-240-0000 (Unemployment) to 2272-110-360-0000 (Contracted Services)
\$47,408.36 from 2272-110-599-0000 (Other Expenses) to 2272-110-360-0000 (Contracted Services)
\$75,975.72 from 2272-110-740-0000 (Mach. Equip & Furn.) to 2272-110-360-0000 (Contracted Services)

Ms. Schmelzer motioned that the Board approve the requested reallocations in the CARES Fund (#2272). Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

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Standing Business:

Fire Department

Purchase of Winter Parkas

Mr. Peters asked the Board to approve the purchase of (29) High Visibility Winter Parkas from Main Street Treasures at a cost of \$8,410.00. These parkas are highly protective against viruses and blood borne diseases. They meet ANSI, OSHA and NFPA requirements for roadway safety. They also qualify to be purchased using CARES Act Funds.

Comments/Issues: None

Ms. Schmelzer motioned that the Board approve the purchase of (29) high visibility winter parkas from Main Street Treasures at a cost of \$8,410.00. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

September 2020 Activity Report

Total Runs	441
EMS Runs	265
Fire Runs	176
Sta. 241	383
Sta. 243	58

Community Center

Pool Re-Opening Plan

Mr. Peters asked the Board to approve the re-opening plan, Phase 1 for the Community Center. Under this plan, the pool would begin re-opening in a limited capacity beginning November 2, 2020. This phase includes starting swim lessons, water fitness classes, lap swimming. This plan includes proper social distancing and disinfecting procedures.

Comments/Issues: None

Ms. Schmelzer motioned that the Board approve Phase 1 re-opening plan for the pool at the Community Center, as presented. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Updates from the Franklin County Sheriff 's Office / No action required

Deputy Ronk provided an update covering the period Sept 23-Oct 7th. 73 total reports, 458 calls, 1 drug related offense, 4 breaking and entering, 1 aggravated robbery, 8 thefts of motor vehicles with 1 recovered, 24 domestic violence, 11 suicide attempts and 29 auto accidents. County wide the statistics have been up. Deputy Ronk will work more on covering the traffic enforcement and school zones.

Deputy Ronk will provide a letter to advise people regarding firearms use on private property. Mr. Peters will provide it to the trustees and then post if approved by the Trustees to the website. Mr. Kennedy commented on residents having some speeding complaints. Deputy Ronk will follow up.

Drive-In Movie

Mr. Peters asked the Board to approve a Drive-in movie event on October 30, 2020 at the Galloway Road Sports Complex. The plan for the event was forwarded in advance of tonight's meeting.

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Comments/Issues: None

Ms. Schmelzer motioned that the Board approve a Drive-in movie event at the Galloway Road Sports Complex on October 30, 2020. **Mr. Stormont** seconded. The Votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

Personal Service Contract (Res. 3 3-20)

Mr. Peters asked the Board to approve Resolution 33-20, which authorizes the Community Center to enter into a contract with Jodi Osborne as an art instructor with a fixed rate of compensation of \$120.00 per class (not to exceed \$240.00). The Personal Service Contract is in effect from October 21, 2020 through December 31, 2020.

Ms. Schmelzer moved that the Board adopt Resolution 33-20 "A Resolution authorizing a Personal Service Contract for Contractors in the Recreation Department ". **Mr. Stormont** seconded. Roll Call Votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, No; Ms. Schmelzer, Aye.** Motion passed.

Community Center Monthly Report

	Numbers as of	30-Sep-20	percentage
Total Current Community Center Members	6,219		
Total Members that are Prairie Township Residents	2,008		32.29%
Total Members that are Non-Residents	4,211		67.71%
Total Members that are JEDD/JEDZ	151		2.43%
Total Members that are Senior Citizens	3,989		64.14%
Total Unique Senior Citizen Visits	2,193		
Number of new members/renewals since last report		52	
How many memberships that expired that were not renewed		85	
Retention rate percentage		99.00%	
Events or significant programs			
Virtual Live SilverSneakers Classes		66	
Group Fitness Classes		150	
Basketball		222	
Pickleball		92	
Farmer's Market Season Attendance		3082	
Youth Karate (2 sessions with 10 each)		20	
Senior Wii Bowling Program (Meets 4 times a month)		25 total	

Roads, Cemeteries and Parks Department

Request to Hire

Mr. Peters recommended the Board approve hiring Matt Fehr, as a part-time employee in the Road Department starting on October 13, 2020 at step one of the current part time pay scale at a rate of \$14 per hour.

Comments/Issues: None

Ms. Schmelzer moved that the Board hiring Matt Fehr as a part-time Road Department employee starting on October 13, 2020 at an hourly rate of \$14.00 per hour. **Mr. Stormont** seconded. The Votes were as follows: **Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye.** Motion passed.

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September 2020 Report

- 9 Graves sold
- 11 funerals
- Chipped tree limbs at 64 addresses
- 2nd Street Sweep of 2020
- Paint yellow no parking areas along all curb and gutter streets
- 8 Nuisances abated
- Cut of graves and topsoil and seed both cemeteries
- Storm sewer job Royalton Drive

Commercial Building and Zoning

Zoning Monthly Report - September 2020

Development/Informational Meetings	32
Nuisance Inspections	102
Declared Nuisances	19
Zoning Inspections	44
Zoning Violations	27
Do Not Knock Registries	3
Contractor Registrations	4
Zoning Compliances (Permits)	39
Open Space Permit (Hunting)	17
Commercial Permits	4
Zoning Revenue	\$5,571.00
Commercial Building Revenue	\$6,110.82

Administration

Nuisance Cases

Ms. Schmelzer moved that the Board adopt Resolution NU- 215-20 "A Resolution declaring nuisance and ordering abatement at 4852-4904 W. Broad Street ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 217-20 "A Resolution declaring nuisance and ordering abatement at 107 Lawrence Avenue ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 218-20 "A Resolution declaring nuisance and ordering abatement at 106 Lennox Avenue ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 219-20 "A Resolution declaring nuisance and ordering abatement at 355 Sturbridge Road". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 220-20 "A Resolution declaring nuisance and ordering abatement at 5267 W. Broad Street ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 221-20 "A Resolution declaring nuisance and ordering abatement at 5289 W. Broad Street ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU- 222-20 "A Resolution declaring nuisance and ordering abatement at 27 East Street ". Mr. Stormont seconded. Roll Call Vote s were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Letter to Budget Commission

Mr. Peters asked the Board to authorize the Administration Office to send a letter to the Budget Commission to increase revenue and appropriations in the CARES Fund upon receipt of the final

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disbursement. The third disbursement (1C) amount is \$624,967.91 and is scheduled to be received on 10/9/2020.

Comments/Issues: None

Ms. Schmelzer moved the Board authorize sending a letter to the Budget Commission to increase revenue and appropriations in the CARES Fund #2272, upon receipt of the funds. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Announcements

Multiple upcoming events are schedule, and the information is available on the township's website and Facebook page.

Ms. Schmelzer mentioned the upcoming Winter Camp at the Community Center.

Meeting adjourned at 7:22 pm

Chairwoman Cathy Schmelzer

Fiscal Officer Sherry Henning