Due to the current COVID-19 Health Emergency, this meeting was closed to the public and livestreamed via Facebook.

Ms. Schmelzer opened the meeting and led in the Pledge of Allegiance.

Chairwoman Cathy Schmelzer, Vice Chair Steve Kennedy, Trustee Doug Stormont, Fiscal Officer Sherry Henning and Administrator Rob Peters were all in attendance at the township hall. All other Department Heads were excused in advance from tonight’s meeting.

Approval of Minutes – November 4, 2020 Regular Meeting Minutes

Comments/Issues: None

Ms. Schmelzer: So Moved*. Mr. Kennedy seconded. The votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. The meeting minutes for the November 4, 2020 Regular Meeting Minutes were approved.

Franklin County Sheriff’s Office / No Action Required – No report

Fiscal Officer’s Report

Approval of Warrants and Payroll

This week’s warrants list detailed payments to 86 vendors totaling $163,318.09. The only large payment is the Franklin County Sheriff’s Office for $80,941.28.

Ms. Henning then requested the Board’s approval to pay all items on this week’s warrant list totaling $163,318.09.18 along with the 11/10/20 payroll of $224,582.32 for a total cash disbursement of $387,900.41.

Comments/Issues: None

Ms. Schmelzer motioned “so moved”. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Reallocations – CARES Funds

Ms. Henning asked the Board to approve the following reallocations in the CARES Fund (#2272). These reallocations will allow us to reallocate a portion of fire salaries to this fund.

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>2272-110-100-0001 Salaries - O/T</td>
<td>2272-110-1000-0000 - Salaries</td>
<td>$8,888.21</td>
</tr>
<tr>
<td>2272-110-240-0000 - Unemployment</td>
<td>2272-110-1000-0000 - Salaries</td>
<td>$3,753.32</td>
</tr>
<tr>
<td>2272-110-360-0000 - Contracted</td>
<td>2272-110-1000-0000 - Salaries</td>
<td>$120,361.13</td>
</tr>
<tr>
<td>2272-110-740-0000 - Mach. Equip &amp; Furniture</td>
<td>2272-110-1000-0000 - Salaries</td>
<td>$258.04</td>
</tr>
</tbody>
</table>

Comments/Issues: None

Ms. Schmelzer that the Board approve reallocations in the CARES Fund, as requested. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Transfer

Ms. Henning asked the Board to authorize transferring $35,000 from the JEDZ Fund to the Community Center Fund for operating expenses.
Comments/Issues: None

Ms. Schmelzer made a motion that the Board approve transferring $35,000 from the JEDZ Fund to the Community Center Fund. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Standing Business:

Fire Department

Holiday pay for P/T Firefighters

Mr. Peters asked the Board to approve double pay for the following days for part-time firefighters: Thanksgiving Day, Christmas Eve, Christmas Day, New Years Eve and New Years Day.

Comments/Issues: None

Ms. Schmelzer made a motion that the Board approve double pay for part-time firefighters for Thanksgiving Day, Christmas Eve, Christmas Day, New Years Eve and New Years Day. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Stryker Maintenance Agreements

Mr. Peters asked the Board to approve renewing two maintenance agreements with Stryker. The first agreement will cover all our 3 LP1000 (automatic external defibrillators) and 2 Lucas (automated CPR) devices at a cost of $14,623.20. This is a four year agreement. The second agreement will cover all three of our LP15 (cardiac monitors) at a cost of $4,860.00. This is a one year agreement.

Comments/Issues: None

Ms. Schmelzer made a motion to approve a 4 year maintenance agreement with Stryker for 3 LP1000 and 2 Lucas devices at a cost of $14,623.20 and a 1 year maintenance agreement with Stryker for LP15 monitors at a cost of $4,860.00. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Mr. Peters announced that the Fire Department’s annual toy drive has kicked off and new, unwrapped toys can be dropped off at either fire station, the Community Center or the Township Hall.

Fire Department Report for October

| Total Runs | 412 |
| EMS Runs  | 274 |
| Fire Runs | 138 |
| Sta. 241  | 340 |
| Sta. 243  | 72  |

Community Center

Community Center Monthly Report

<table>
<thead>
<tr>
<th>Numbers as of 31-Oct-20 percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Current Community Center Members</td>
</tr>
<tr>
<td>Total Members that are Prairie Township Residents</td>
</tr>
<tr>
<td>Total Members that are Non-Residents</td>
</tr>
<tr>
<td>Total Members that are J EDD/J EDZ</td>
</tr>
</tbody>
</table>
Total Members that are Senior Citizens | 3,922 | 69.60%

Total Unique Senior Citizen Visits | 2,395

Number of new members/renewals since last report | 83

How many memberships that expired that were not renewed | 667

Retention rate percentage | 90.00%

Events or significant programs
Virtual Live SilverSneakers Classes | 51
Group Fitness Classes | 244
Basketball | 326
Pickleball | 72
Drive Thru Trick or Treat | 232 cars
Drive Up Movie | 36 cars
Cookies and Canvas | 10
Volleyball (2 sessions with 10 in each session) | 20

Roads, Cemeteries and Parks Department

Refund to Braumiller

Mr. Peters recommended the Board approve returning the contingency money to Braumiller Developer LLC for $8,600.00. This contingency money was in case the developer backed out of the project and the plans had to be adjusted for bidding purposes. The developer has already sent a check for 120% of their cost for construction so there will be no need to adjust the plans and bidding documents.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve refunding $8,600.00 to Braumiller Development for the Galloway Road Improvement project. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

GRSC – Irrigation

Mr. Peters recommended the Board approve a three-year contract with OHeil Irrigation Company for startup and winterization of the irrigation system at the GRSC. The contract would be for 2021, 2022 and 2023; the total cost for the three years would be $8,400.00. I would also like the Board to authorize the Service Director to sign all necessary documents relating to this contract.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve a three-year contract with OHeil Irrigation Company for start-up and winterization of the irrigation system at the Galloway Road Sports Complex at a cost of $8,400.00, and authorize the Service Director to execute the agreement. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

GRSC – Turf Maintenance and Goose Deterrent

Mr. Peters recommended the Board approve a turf maintenance and goose deterrent contract for 2021 with TruGreen Commercial. The contract is for $21,550.00 and includes three goose deterrent treatments, four lawn treatments and a fall aeration. I would also like the Board to authorize the Service Director to sign all necessary documents relating to this contract.

Comments/Issues: None

Ms. Schmelzer moved that the Board approve an agreement with TruGreen Commercial for goose
deterrent and turf maintenance at the Galloway Road Sports Complex at a cost of $21,550.00 and authorize the Service Director to execute the agreement. Mr. Stormont seconded. The Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Fall leaf program; Mr. Kennedy stated his apology for the township trucks having problems and not having the leaves picked up as they had anticipated. The leaf machine was broken down and now it is back on schedule.

October 2020 Report
- 15 Graves sold
- 8 funerals
- Chipped tree limbs at 67 addresses
- 4 Nuisances abated
- Finish Storm sewer job Royalton Drive
- Install 2 military markers
- Topsoil, seed, fertilizer and straw behind new curbs Stiles Avenue
- Start 2020 Leaf Program made 4 complete trips throughout entire Township and picked up 260 yards of leaves

Commercial Building and Zoning

Zoning Monthly Report - October 2020

Development/Informational Meetings 25
Nuisance Inspections 100
Declared Nuisances 11
Zoning Inspections 28
Zoning Violations 10
Do Not Knock Registrations 6
Contractor Registrations 3
Zoning Compliances (Permits) 31
Open Space Permit (Hunting) 12
Commercial Permits 7

Zoning Revenue $1,816.00
Commercial Building Revenue $6,243.23

Administration

Nuisance Cases

Ms. Schmelzer moved that the Board adopt Resolution NU-233-20 "A Resolution declaring nuisance and ordering abatement at 130 Lennox Avenue". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU-234-20 "A Resolution declaring nuisance and ordering abatement at 42 Rome Hilliard Road". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.

Ms. Schmelzer moved that the Board adopt Resolution NU-235-20 "A Resolution declaring nuisance and ordering abatement at 211 Oxley Road". Mr. Stormont seconded. Roll Call Votes were as follows: Mr. Stormont, Aye; Mr. Kennedy, Aye; Ms. Schmelzer, Aye. Motion passed.
Old Business

Mr. Kennedy asked about the presentation from Mr. Connor in regard to the perception from residents that the township was breaking the Covid protocol for the township public meeting. Mr. Stormont and Ms. Schmelzer all had questions from residents about having someone come in for a presentation. Ms. Schmelzer stated that we had less than 10 people in the meeting during the presentation. This allowed the township to still be within the states Covid requirements.

Mr. Peters stated he is hoping in the future we will have a way to allow the residents to attend the meetings and ask questions through WebEx.

New Business

There was a discussion regarding Facebook activity and the concern with a slow response to comments. Mr. Peters wants to change Facebook to not allow comments but instead to encourage residents and businesses to reach out to him directly via email or phone for a quicker response. Currently the WebEx software is being set up to allow the public to participate in the Board of Zoning Appeals as it is required to have a hearing format to the meeting. Once this is implemented, the thought is to bring WebEx in the same manner to the Trustee meetings to allow the public to participate.

Mr. Kennedy asked regarding a meeting at 5pm. Mr. Peters stated it was a good meeting and it appears we are getting close with the bank statements. More information was provided that would help with the transition and assistance in getting things caught up.

Mr. Peters had an email inquiry about the water. The county and city need to come to an agreement. Another resident had concerns with speeding in their neighborhood. The deputy will be informed to watch that area and possibly put the speed trailer in that area.

Ms. Schmelzer had received 21 calls, pictures, and texts over the last few weeks regarding rats. The residents need to keep their trash picked up and in the trash cans to help with solving the rat problem. Mr. Peters is working with the township attorney for a Resolution to help solve the problem.

Announcements

None

Meeting adjourned at 7:37 pm

Chairwoman Cathy Schmelzer

Fiscal Officer Sherry Henning